OFFICE OF THE EXECUTIVE COMMITTEE
KHASI HILLS AUTONOMOUS DISTRICT COUNCIL
SHILLONG.

ADVERTISEMENT

No.DC.I/53/2025-2026/11 **Dated: Shillong, the 12th November, 2026**

The Recruitment Committee, Khasi Hills Autonomous District Council invites applications in standard form from eligible candidates who are bonafide Citizens of India belonging to the Scheduled Tribe Community of the State of Meghalaya, who can speak, read and write Khasi Language for filling up of one (1) vacant post of Law Officer, Khasi Hills Autonomous District Council, Shillong in the initial pay scale of ₹55,500 - ₹1,16,200/- PM (Level-17) plus usual allowances as admissible under the rule in force.

I. Essential Eligibility Criteria and Qualifications -

1. **Age Limit -** A candidate should not be less than 25 years and not more than 37 years of age as on **01.07.2026.**

2. **Educational Qualifications and Experience -**The candidate should be a Law Graduate from any recognised institution/university and should have cleared the All India Bar Examination (AIBE) with a minimum of seven (7) years practical experience as Advocate practising in a Court of Law.

II. Submission of Application Forms with terms and conditions:-

1. Application Forms duly completed in all respects with self-attested copies of all relevant certificates, documents and three (3) recent passport-size photographs accompanied with a Demand Draft of Demand Draft of Rs. 500/- (Rupees Five Hundred) only drawn in favour of the **Executive Committee, KHADC, Shillong**, payable at Meghalaya Rural Bank, Iewduh Branch shall be submitted at **Room No. 317** (Personnel and Administrative Department), KHADC, Shillong. The application fee shall be **non-refundable**.
2. Applicants shall produce their original certificates and other relevant documents for verification whenever required. Failure to produce the requisite documents may result in disqualification.
3. Applicants shall clearly furnish their valid contact number, WhatsApp number and email address.
4. The last date for submission of Application Forms shall be **15th December, 2026 (Tuesday) during office hours**. No application shall be entertained after the last date.
5. Incomplete applications containing incorrect or misleading information shall be summarily rejected without any further correspondence or notice.

III. Selection Process

1. Admit Cards shall be issued to eligible candidates in soft copy through their registered email addresses and WhatsApp numbers. Candidates shall download and produce a hard copy of the Admit Card at the examination centre on the day of the written examination.
2. Please note that there will be no **"INELIGIBILITY LIST".** Hence, the candidates are advised to ensure that he/she is qualified to the post advertised in all respect. Therefore, candidates are advised to check their **ELIGIBILITY** carefully before applying for the post. Ineligible candidates are summarily rejected without further information.
3. Candidates fulfilling the prescribed essential qualifications shall be called to appear for a written examination consisting of **two papers** carrying **100 marks** each with a duration of three (3) hours for each paper.

4. Syllabus:-

Paper – I (100 marks)

1. General English.
2. General Knowledge.
3. Sixth Schedule to the Constitution of India.
4. Customary land laws, traditional land tenure systems and local land administration practices in Khasi Hills Autonomous District including the existing Acts and Rules of the KHADC.
5. Meghalaya Building Bye-Laws.

Paper – II (100 marks)

1. Drafting and vetting of Affidavit and Special Leave Petition.
2. Contempt of Court's Act.
3. Interpretation of Statutes.
4. Drafting of Written Statement, Affidavit in Opposition and Rejoinder.
5. Drafting of Sale Deed and Contract Agreement.
6. Administrative Law.
7. Constitutional Law of India.
8. Code of Civil Procedure (CPC) 1908, Code of Criminal Procedure (CRPC) 1973/Bharatiya Nagarik Suraksha Sanhita, 2023 (BNSS) and Indian Evidence Act, 1872/ Bharatiya Sakshya Adhiniyam, 2023 (BSA).
9. Indian Penal Code, 1860/Bharatiya Nyaya Sanhita, 2023 (BNS).
10. Family Law.
11. Service Laws (Appointment, Promotion, Transfer, Pension).

IV. General Conditions

1. Applicants already in service under the Central Government, State Government or any Public Sector Undertaking shall submit their applications through the proper channel along with a No Objection Certificate (NOC) from the concerned authority.
2. Candidates shall have to appear for the written examination as well as the personal interview at their own expense. No TA/DA shall be admissible for the same.

Member Secretary
Recruitment Committee,
Khasi Hills Autonomous District Council,
Shillong.

Memo. No.DC.I/53/2025-2026/11(a) 1147 **Dated: Shillong, the 12th November, 2026**

Copy to:-

1. The Judge/ Additional Judge, District Council Court, Shillong for information.
2. The Magistrates, Branch Offices - Nongstoin/Nongpoh/Mawkyrwat, Khasi Hills Autonomous District Council for information and to display the above advertisement in the Notice Board.
3. The System Analyst, I.T., KHADC, Shillong for information and to upload the advertisement on the official website of the Council.
4. The Superintendent Branch Offices, Nongstoin/Nongpoh/Mawkyrwat, Khasi Hills Autonomous District Council for displaying in their respective Notice Board.
5. The Office Notice Board.
6. The Office Order Book.

Member Secretary
Recruitment Committee,
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